



## **Vulnerable Adults Policy**

### **General Statement**

It is the policy of Scarf to safeguard its members from physical, sexual and emotional harm while participating in its activities. Scarf takes all reasonable steps to ensure that, through relevant procedures and training, young people and adults taking part in activities do so in a safe environment. The Scarf policy reflects zero tolerance of abuse at all Scarf activities.

Scarf will:

- Treat all Scarf adult members with respect.
- Carefully recruit and select all adults whether paid or voluntary. (See Scarf HR policy for more details).
- Respond to all concerns and allegations swiftly and appropriately
- Scarf will ensure compliance with local policies and procedures

The Scarf Child Safeguarding Policy provides detailed procedures, contact points and forms to be followed if there is any concern about possible harm to children/young people. This policy outlines the differences in approach, where required, for Scarf members who are over 18 and are, due to their special needs, regarded as vulnerable adults.

### **Contact Points & Responsibilities**

Overall responsibility for protection of vulnerable adults lies with the Scarf committee.

Day to day responsibility lies with the Chair, Administrator and Secretary. They are responsible for:

- Maintaining this policy
- Ensuring that staff and volunteers are aware of Scarf's Vulnerable Adult's Policy and have access to the Child Safeguarding Policy
- Advising the committee and Scarf child/adult safeguarding officers on vulnerable adult protection issues

- Maintaining contact details with local Social Services and Police
- Ensuring that this policy, together with the number for HCC Adult Social Services, will be kept with the Register at all events.

If there is a concern, one of the above people would be the first point of contact for any concerns or allegations, from children/young people or adults, ensuring that confidentiality is maintained in all cases where possible.

## **Contact Details for Hampshire County Council Adult Services**

**Hampshire Adult Services:** **0300 555 1386**

## **Monitoring, Review and Compliance**

This policy will be reviewed every two years or following any reported incidents.

## **Other policies**

This policy should be read in conjunction with Scarf's Child Safeguarding Policy, particularly in its description of appropriate and inappropriate behaviour for both children and adults.

*This policy was adopted by the Committee in April 2014  
Reviewed Sept 2019*