

## MINUTES OF SCARF AGM

Thursday 23 March 2023 at 6.30pm

### Ashley Junior School

**Present:** Gary Morgan (GM), Bob Burney (BB), Geoff Walker (GW), Lucinda Dowson (LD), Debbie Morgan (DM), Kate Reeve (KR), Elaine Williams (EW), Katy Bailey (KB)

Meeting opened at 6.30pm by GM.

1. **Apologies:** Paula Williams, Cathy Smith, Nicola Timms, Linda Cohu, Elina Zotova, Jo Williams, Jenny Gloady, Sarah Howard, Sarah Fawkes (Co-op), Alan O'Sullivan (NF Councillor), Representatives from New Milton Rotary Club, Keith Craze (Mayor - no apology and did not attend).
2. **Approval of 2022 AGM Minutes:** GM asked if there were any questions regarding the 2022 AGM Minutes. There were no questions. GM asked for the 2022 AGM Minutes to be approved. Minutes of 2022 AGM were approved.
3. **Annual Report:** LD had sent this to all members and the Committee prior to the AGM. Everyone present had read the report. GM said that so much work goes into producing this report and it always looks great. The Committee agreed. GM thanked LD for all her hard work spent on producing this document. GM added that it's not until you read the Annual Report that you truly appreciate how much goes into operating Scarf and all the people involved such as staff, volunteers and supporters. It was suggested by various Committee members that a similar monthly or quarterly newsletter would be good and can be uploaded to the website.
4. **Questions for the Committee:** GW asked if the people named in the Annual Report and financial accounts are happy that they're named and that this is published and out in the public domain? GW also asked if we have a GDPR Licence? GM and LD didn't know the answer to this. LD said a questionnaire goes out asking for permission to all families and we do have a GDPR policy. GW said he believed that we should be GDPR registered. BB said that we have looked into this before, but we only

have 1 computer with this information on and that he did not believe it applied to us based on the criteria that was online. LD said she could ask donors if they were happy for their names to be published if GW thinks we should. GM said should we take the names off until we look into it the rules around GDPR? BB confirmed that this was possible in the financial accounts. EW googled the Information Commissioners Office and read out information on Registration for Self Assessment. GW said he would look into this as a topic and report back to the Committee.

5. **Treasurer's Report:** BB handed out the Financial Statement for the Year Ended 31 December 2022. BB confirmed that we ended the year with total of £64,915.56 in the bank. BB confirmed that with a reserve of £30,000 and a £500 concessions (hardship) fund this left a working budget of £34,415.56. BB also confirmed that we had eaten into our reserves by £2,726.34. BB confirmed that the accounts had been audited by Caroline Greenhalgh. GW asked about the £16,982.38 and what this consisted of. BB said he would come to this later in his review of the accounts. LD said it related to a spreadsheet that she maintained and that she would email this out to GM and GW.
6. **Fundraising:** GM acknowledged and thanked everyone that had fundraised for Scarf. GM confirmed that we had received £34,418.91 through grants and fundraising but that we need to constantly look for ways to fundraise as it costs Scarf approximately £43,000 a year to operate. GM confirmed Scarf support all activities and clubs by 40% - 60% and that to be able to continue to support families and not have to cap numbers on membership fundraising is vital. GM also felt that Scarf needed to make more use of the Local Giving donations site to raise further funds. GW asked about the reference to Virgin Money and said that there was no line entry for the Local Giving site. GM confirmed that Virgin Money was the original site we used for donations or fundraising but that this no longer existed. LD and BB confirmed that Local Giving had been used on specific fundraising activities such as a swim that was undertaken by a member and also from Magic Little Grant. GW felt that there should be a line entry for Local Giving but that he would look at this for the coming year.

7. **Thank You's**: GM said he wanted to say a massive thank you to LD for everything thing she does for Scarf. He confirmed that we could not operate the way that we did with all of the great activities and clubs without LD and that he wanted her to know how much she was appreciated. The Committee gave her a round of applause in appreciation. GM also thanked Jen, Susie and KB for being amazing in leading activities. Having stood in for Jen and Susie at a recent Taekwondo session, GM said he appreciated what was involved and what they did. GM said it was great that we also now have younger members helping that are doing their Duke of Edinburgh Award and they are good. GM also thanked the Committee for their help and said it was so much better with a full Committee that was so supportive. LD agreed with GM and said it was great that the Committee are so helpful, it makes a big difference.

8. **Election of Committee Members:**

**Chair: Gary Morgan** - Proposed Bob Burney, Seconded Katy Bailey

**Vice Chair: Paula Williams** - Proposed Gary Morgan, Seconded Elaine W

**Treasurer: Geoff Walker** - Proposed Gary Morgan, Seconded Bob Burney

**Secretary: Debbie Morgan** - Proposed Bob Burney, Seconded Kate Reeve

**General Member: Kate Reeve** - Proposed Katy Bailey, Seconded Elaine W

**General Member: Elaine Williams** - Proposed Gary M, Seconded Bob B

**General Member: Cathy Smith** - Proposed Elaine W, Seconded Debbie M

**General Member: Linda Cohu** - Proposed Gary Morgan, Seconded Kate R

**General Member: Nicola Timms** - Proposed Katy Bailey, Seconded Bob B

**General Member: Elina Zotova** - Proposed Gary M, Seconded Bob B

**General Member: Sarah Howard** -Proposed Elaine W,Seconded DebbieM

9. **AOB**: Thomas Hind came over from Youth Club to present BB with a gift and card, designed by Ewan Brace, as this was his last Scarf meeting due to retirement as Treasurer. GM expressed his gratitude to BB for all he's done for Scarf over the last 20 years. The Committee also thanked him

and gave him a round of applause. GM said he was sure we'll be contacting him in the future and for him not to be a stranger. BB and Thomas had a photo together and BB said we couldn't have chosen a better person to present his gift.

GM closed the AGM at 7.30pm